Ref.: GGSIPU/UITS/Circular/2019-20/ 180

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## CIRCULAR

Refer number of Circulars, emails, phone calls regarding AMC of University **Computers**, **Printers** & **Scanners**.

It is once again inform that the UITS has not received certified and updated list of University Computers, Printers & Scanners which are in working condition and worth to kept in upcoming AMC from the following USS/Deptt. so far.

## COMPUTERS

| USBAS | COF | BH-1&II | Affiliation | Estate and Security |
|---|---|---|---|---|
| Academic | GA Branch | Coordination | Planning | |

## PRINTERS & Scanners

| USBAS | Affiliation | BH-1&II | GA Branch |
|---|---|---|---|
| COF | Estate & Security | Planning | Coordination |

Concerned Deans /Directors/ Branch Heads are once again requested to kindly send updated list of University working **Computers**, **Printers** & **Scanners** on urgent basis please. Also send softcopy on **uits@ipu.ac.in** (if already sent, please ignore this circular).

24-7-2019

**(Dr. V.P. Vishwakarma)**
Head, UITS

Ref.: GGSIPU/UITS/Circular/2019-20/

July 24, 2019

## Distributions:

i) Concerned Deans/Directors/COE/COF/Librarian/SE,UWD/JR / DR/ Branch Heads
ii) AR to Hon'ble Vice Chancellor
iii) AR to Registrar
iv) Server Room –for upload on University website.
v) Guard file

24/7/19

**(Naveen Bhardwaj)**
Section Officer